# Cary CERT Association

Board of Directors Agenda

Wednesday, May 3, 2023, at 6:30 p.m.

Cary Fire Department Administration Building

100 North Academy Street, Cary, NC 27511 and via ZOOM

**Officers**:

President: Julie Carlino - Present At-Large: Steve Botha - Present

Vice President: George Dolicker - Present At-Large: Tom Hegele - Absent

Secretary: Robin Lane - Present At-Large: David Taylor - Absent

Treasurer: Stan Levine - Present Other: Sonia Estroff - Present

Liaisons: Blake Boyd - Present Cathy Hooper-Newlin – Present

 Matt Jacoby – Absent Sue Olmsted – Online

 Tony Biondo – Online

 Cliff Goodman – Online

 Urmila Staudacher – Online

 Ed Hammond - Online

**Start Time**: 6:40

April 3, 2023, **BOD meeting minutes**. Approved: moved by George, 2nd by Stan Sonia Estroff

**Treasurer's Report** Stan Levine

* Account balance beginning of April 2023 was $9,051.34.
* Account balance as of May 3, 2023, was $9,004.45.

**Committee Updates**:

**Communication**: Randy Stark

* CERN NET: April 20, 2023.
* Newsletter news – Newsletter is drafted and will be sent out and published on the website. We reviewed and asked questions. George Dolicker

**CPR Committee** George Dolicker/Tom Hegele/David Taylor

* CERT members can take CPR for free at Wake Tech. George has scheduled for May 20, 2023, 9:00 a.m. – 3 p.m. We need a minimum of 8 and a maximum of 21. We have 14 who have signed up as of May 3. 321 Chapanoke Rd. Raleigh, Room 1412.
	+ Must respond to Julie by May 5 if you want to take class to train. Will invite other CERT folks to fill spaces if there are any open.

**CFD** received $30K for smoke detectors. Currently working on a targeted group. Will push installation until July or later.

**Carolina Preserve CERT** Julie Carlino/Steve Botha

* Sonia is training at CP on Emergency Preparations July 8 at 9:00am. She will send bio information to Steve by mid-June.
* Everything else is going well at CP

**Fundraising**: Cathy Hooper Newlin

* The committee met on April 13 at 5 p.m. at Fire Station 7.
* Next committee meeting is May 11 at 5 p.m. at Fire Station 9. Will skip the May meeting. Next meeting will be on June 8 at the Senior Center at 5:00.
* Robin will look into Belk Charity Days as a possible future fundraiser.

**CERT Basic Class Committee** Julie Carlino/George Dolicker

* Next Class Committee meeting will be May 10, 2023, at 7 p.m. at Station 9.

**Training/Exercise Updates**:

* **March Monthly Training** on April 13, 2023, at Senior Center
Sonia went over “How to communicate at events.” It was well-received and needed. Really helped for Spring Daze.
* **May Monthly Training** on May 11, 2023, at 7 p.m. at Station 9 Julie Carlino
Julie will review ICS and use the forms from Cary Spring Daze to show how they are used.
* **CERT Basic Class**, September 8 – 10 George Dolicker/Dawn Truskowski
* **CERTEX** on Saturday, September 30, 2023, entire day. Plan is to hold at the Training Center. Rain date will be Oct. 1. Need to check with Samantha re. rain date Randy Stark/George Dolicker
* **Cary CERT Exercise** on November 4, 2023, morning George Dolicker
	+ Ensure we have the Training Center for Nov 4. (Steve will look into using Bradford Hall at Carolina Preserve.)

**Events**: Sonia Estroff

* **WEB EOC**, Saturday, April 22, 2023, 10 a.m. – 1 p.m., Station 9 Julie Carlino
Class was opened to more than just the GO Team. 10 people came and really enjoyed Samantha’s presentation.
	+ June 21 is online WEB EOC for those who came to last one.
* **Spring Days**, Bond Park, April 29, 2023
Went very well. We need to have a quick ZOOM call to go over things done well/things to do better. Suggestions: dogs, speeding, better identification for parking lots, more signage.
* **Project Phoenix**, Wrenn Drive, Saturday, June 3, 2023, 9 a.m. – 2 p.m. Julie Calrino
Confirmed. Julie to coordinate. Need to see if Bensons can pull trailer. Need three volunteers.
* **Smoke Detector**, Saturday, June 3, 2023 – Moved to July or August.
* **Safety Day**, Academy Street, September 16, 2023, 9 a.m. – 3 p.m., David can pull trailer.
* **Project Phoenix**, Nottingham Drive, Saturday, October 21, 2023, 9 a.m. – 2 p.m.
* **Cary Senior Center – “Are You Prepared?”** December 5, 2023, 9:30 a.m. – 11 a.m.
First time we charge a fee, which will be used to purchase an emergency item for each attendee.
Sonia needs a PayPal set up. She will send them an invoice based on headcount. Cost is $5 for residents, $7 for non-residents. May look into setting up Paypal.

**Old Business**:

* **AED** Julie Carlino
Has not been sold yet. Listed on Facebook and Neighborhood. The next step is to lower the price from $500 to “best offer.”
* **Name tags** for GO Team Julie Carlino
More than $10 per tag. I don’t think it’s worth that, and I’d like to investigate other options that may not look as nice, but for the number of times we use it, it may be worth it.
* **Strategic Plan for Cary CERT** to guide future activities Julie Carlino/Stan Levine
Julie and Stan to begin working on this in 2023. The goal set for 1st quarter of 2023
* **Clothing Order** Julie Carlino
Invoice is for $721.26. We will NOT be making any money on this order since we only took in $640.
* We will gather receipts for supplies for Spring Daze. This will include cost of medical kits, etc.

**New Business**:

**Prep Tool Kit.** - FEMA.gov. Create ID and register. Let George know when you have done so.

**Skills Survey** – What do we want to know?

**End Time**: 8:11

**Financial Statement Attachment**

|  |
| --- |
| **Cary CERT Bank Account Journal Summary — April 2023** |
| **Month** | **Beginning Balance** | **Ending Balance** | **Debits** | **Credits** |
| January | $8,540.45 | $8,150.46 | $389.99 |  |
| February | $8,150.46 | $9,110.34 | $64.34 | $1,024.22 |
| March | $9,110.34 | $9,051.34 | $59.00 |  |
| April | $9,051.34 | $9,004.45 | $59.00 | $12.11 |
| May | $9,004.45 |  |  |  |
| June |  |  |  |  |
| July |  |  |  |  |
| August |  |  |  |  |
| September |  |  |  |  |
| October |  |  |  |  |
| November |  |  |  |  |
| December |  |  |  |  |

| **Cary CERT Bank Account Journal Detail — April 2023** |
| --- |
| **Month** | **Check #** | **Paid to:** | **Debit Amount** | **Credit Amount** | **Reason** |
| January | 995077 |  | $59.00 |  | Storage |
| 995078 |  | $59.00 |  | Storage |
| 1152 | Julie Carlino | $271.99 |  | HostGator and USPS |
| February | 1153 | George Dolicker | $64.34 |  | Training tourniquets |
|  |  |  | $24.22 | Amazon Smile |
|  |  |  | $1000.00 | Donation from member |
| March | 995079 |  | $59.00 |  | Storage |
| April | 995080 |  | $59.00 |  | Storage |
| May |  |  |  | $12.11 | Amazon Smile |
|  |  |  |  |  |
| June |  |  |  |  |  |
|  |  |  |  |  |
| July |  |  |  |  |  |
|  |  |  |  |  |
| August |  |  |  |  |  |
| September |  |  |  |  |  |
|  |  |  |  |  |
| October |  |  |  |  |  |
| November |  |  |  |  |  |
| December |  |  |  |  |  |
| Debits and Credits | $572.33 | $1,036.33 |  |
| Begin Balance 2023 | $8,540.45 |  |  |
| Balance | $9,004.45 |  |  |